

Registration No. 0107535000265 (Formerly Bor Mor Jor 59)

19 June 2020

Subject Invitation to the 2020 Annual General Shareholders, Meeting

To All Shareholders of Advanced Info Service Public Company Limited

Attachments:

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With our concerns on the COVID-19, the Company has issued the meeting protocols and relevant documents enclosed as follow.

- Protocols for the 2020 Annual General Meeting of Shareholders
- Attendance form for the 2020 Annual General Meeting of Shareholders
- Proxy Form B (for proxy vote by agenda), Proxy Form A (for general proxy vote) and Proxy Form C (for foreign investors who appoint custodian in Thailand) can be downloaded from the Company's Website: http://investor.ais.co.th/shareholder_meeting.html



AIS will no longer provide the Annual Report in printed format at the Annual General Meeting of 2020. The intention is to preserve resources, which will be used to financing E-waste management project that enhancing and reducing the impact of e-waste on the environment.

Notice is hereby given by the Board of Directors (the "Board") of Advanced Info Service Public Company Limited (the "Company") that the 2020 Annual General Shareholders' Meeting (the "Meeting") shall be held on Thursday 23 July 2020 at 14.00 hours (the registration process start from 12.00 hours) at Vibhavadee Ballroom, lobby level, Centara Grand Central Plaza Ladprao Bangkok, No.1695 Phaholyothin Road, Chatuchak, Bangkok (Venue). The agenda are as follows:

Agenda 1 To Acknowledge the Board of Directors' Report on the Company's Operating Results in 2019

Objectives and Rationale:

The Company has summarized the operating results for 2019 along with the significant changes that occurred during the year in the 2019 Annual Report.

The Board's Opinion:

The Board has recommended the report on the Company's operating results for 2019 along with the significant changes that occurred during the year, as shown in <u>Attachment 1, Annual Report, Section: Management Discussion and Analysis (MD&A) available via QR Code</u> to be presented to the Meeting.

<u>Voting:</u> As this agenda is for acknowledgement, voting is not required.

Agenda 2 To Approve the Statements of Financial Position and Statements of Income for the Year Ended 31 December 2019

Objectives and Rationale:

According to Section 112 of the *Public Limited Companies Act*, *B.E 2535*, the Company shall prepare a statement of financial position (balance sheet) and statements of income at the end of each fiscal year, which have been audited by an external auditor, and submit them to the Meeting for approval.

The Audit and Risk Committee's Opinion:

The Audit and Risk Committee has reviewed the Company's financial statements for the year ended 31 December 2019, which have been audited and signed by Dr. Suphamit Techamontrikul, a certified public accountant (registration No. 3356) of Deloitte Touche Tohmatsu Jaiyos Audit Ltd., and recommended that the Board submit the Company's financial statements for the year ended 31 December 2019 to the Meeting for approval. For more details of the Company's financial statement, please refer to <u>Attachment 1 Annual Report</u>, <u>Financial Statements including Financial Highlight Summary 2019 available via QR Code</u>.

The Board's Opinion:

The Board has recommended the Company's audited financial statements for the year ended 31 December 2019, which have been reviewed and endorsed by the Audit and Risk Committee, be presented to the Meeting for approval. A summary of the Company's key financial and operating results is presented in the table below.

Key Financial Information from the Company's Financial Statements

Unit: Baht million

Description	2019	2018	Varianc	Percentage
Total assets	289,669	290,505	(836)	(0.29)
Total liabilities	220,275	232,836	(12,561)	(5.39)
Total revenue	180,894	169,856	11,038	6.50
Net profit attributed to shareholders of the Company	31,190	29,682	1,508	5.08
Net profit per share (Baht/share)	10.49	9.98	0.51	5.11

<u>Voting:</u> To approve this matter, a resolution shall be passed by a majority of the shareholders who attend the Meeting and cast their votes.

Agenda 3 To Acknowledge Interim Dividend Payments in 2019 and No Further Proposed Annual Dividend Payment for the Year 2019

Objectives and Rationale:

The Company has adopted the policy to pay dividend to shareholders at least 70% of its net profit as reported in the consolidated financial statement. The dividend payment may be made to the shareholders twice a year by which the first payment shall be the interim dividend from the operation result during 1 January – 30 June and the second payment shall be from the operation result of the second half of the year during 1 July – 31 December. Dividend payments will be subject to cash flow and investment plan including other future obligations of the Company and its subsidiaries. The dividend payments shall not exceed the retained earnings in the separate financial statements of the Company nor adversely affect the Company and subsidiaries ongoing operations.

The Board's Opinion:

The Board recommended to propose the two-time interim dividend payments from 2019 fiscal year operation for the aggregate amount of Baht 21,823,131,159 or 7.34 per share to the Meeting for acknowledgement. The first and second interim dividend payments in the amount of Baht 3.78 per share and Baht 3.56 per share, respectively, were made on 3 September 2019 and 22 April 2020, respectively. The second interim dividend was paid to reduce the negative impact on shareholders after the postponement of annual general shareholder meeting. Both interim dividends were made in compliance with the

Company's dividend policy including the rules and regulations in relation thereto. In this regard, the Board also recommended to notify the shareholders that there will be no further dividend payment to be made from the 2019 fiscal year operation.

Details of Past Dividend Payments

According to the *Public Companies Act, B.E. 2535*, the Company shall allocate not less than five per cent of its annual net profit less the accumulated losses brought forward (if any) to legal reserve until this reserve attains an amount not less than ten per cent of the registered capital. This has been already performed by the Company.

For more details of dividend policy and dividend payment, please refer to <u>Attachment 1</u> <u>Annual Report, Dividend Policy.</u>

Details of Dividend Payment	Year 2019	Year 2018	Year 2017
Net Profit Attribute to Shareholders	31,189,570,687	29,682,178,137	30,077,312,101
of the Company (Baht)			
2. Total Dividend Payment	7.34	7.08	7.08
(Baht per Share)			
2.1 First Interim Dividend	3.78	3.78	3.51
2.2 Second Interim Dividend	3.56	-	-
2.3 Annual Dividend Approved by the	-	3.30	3.57
Annual General Shareholders			
Meeting			
3. Total Eligible Shares (shares)	2,973,178,632	2,973,095,330	2,973,095,330
4. Total Dividend Payment (Baht)	21,823,131,159	21,049,514,936	21,049,514,936
5. Dividend Payout Ratio	70.00%	70.92%	70.00%

<u>Voting:</u> As this agenda is for acknowledgement, voting is not required.

Agenda 4 To Approve the Appointment of the Company's External Auditors and Fix Their Remuneration for Year 2020

Objectives and Rationale:

According to Section 120 of the *Public Limited Companies Act, B. E. 2535*, the appointment of the Company's external auditors and the audit fees shall be approved at the annual general meeting of shareholders. In addition, a notification from the Capital Market Supervisory Board imposes limits on an appointment of individual external auditors (but not the audit firm) at listed companies to no more than seven (7) fiscal year; however, they can be re-appointed after five (5) fiscal year interval break. In this regard, other individual external auditors from the same audit firm may be appointed.

The Audit and Risk Committee's Opinion:

After considering the independence, competency, experience in competitiveness, and other value added service of the auditors as well as the audit fee, the Audit and Risk Committee recommended the following auditors of Deloitte Touche Tohmatsu Jaiyos Audit Co. Ltd., to be the Company's external auditor for the year 2020:

Name of Auditor	CPA Registration No.
1. Dr. Suphamit Techamontrikul	3356
2. Mr. Chavala Tienpasertkij	4301
3. Dr. Kiatniyom Kuntisook	4800

Any of the above auditors can conduct an audit and express opinion on the Company's financial statements. Each auditor's profile is shown in *Attachment 2*.

In 2020, the proposed Audit fee is Baht 2,426,000 equivalent to that in 2019, excluding out of pocket expense. The Audit and Risk Committee then recommended the Board propose this matter to the Meeting for approval. Such appointment will be Deloitte's fifth consecutive fiscal years during 2016 - 2020.

In addition, Deloitte and the proposed auditors are independent and do not have any conflicts of interest with the Company, the management, the major shareholders or any related person.

The Board's Opinion:

The Board has agreed with the Audit and Risk Committee and proposed to the Meeting to approve the appointment of the auditors from Deloitte Touche Tohmatsu Jaiyos Audit Co. Ltd. as the Company's external auditors for fiscal year 2020 and fix their remuneration for year 2020.

Unit: Baht

Audit Fee	2020 (Proposed year)	2019	2018
The Company's Annual audit			
fee for the consolidated financial statements, and quarterly review fee for the consolidated financial	2,426,000	2,426,000	2,426,000
statements of the Company			

The aforementioned audit fee for the year 2019 excluded non-audit fee paid for the assurance of the Company's 4th granted warrants to purchase ordinary share in the amount of Baht 30,000 and the out of pocket expense in the amount of Baht 131,875.

In addition, the Board has agreed to notify the Annual General Shareholders. Meeting that Deloitte should be appointed as an external audit firm for the Company's sixteen (16) subsidiaries for fiscal year 2020. The audit fee and quarterly review fee is Baht 8,873,900 (Baht 8,866,900 for Deloitte and Baht 7,000 for the other audit firm), which excluded non-audit fee. The details of the engagement are as follows:

Audit Fee	2020	2019	2018
	(Proposed year)		
Subsidiaries: Audit fee and	9 972 000	9 972 000	9 001 600
quarterly review fee (Baht)	8,873,900	8,873,900	8,991,600
Number of Subsidiaries	17	17	17
(companies)			

(The audit fees of subsidiaries for the year 2020 are subject to change pursuant to the actual number of subsidiaries and/or actual workload during the year.)

The above audit fees of subsidiaries for the year 2019 excluded non-audit fees for the auditing fee relating ledger account in telecommunication industry and others in the amount of Baht 792,000 and out of pocket expense in the amount of Baht 314,396 to audit firm and persons or business related to the auditors and the audit firm.

Details of the audit fee and quarterly review fee of the Company's subsidiaries for the fiscal year 2019, please refer to *Attachment 1 Annual Report in QR Code*.

<u>Voting:</u> To approve this matter, a resolution shall be passed by a majority of the shareholders who attend the Meeting and cast their votes.

Agenda 5 To Approve the Appointment of Directors Replacing those Retired by Rotation in 2020

Objectives and Rationale:

According to the *Public Limited Companies Act, B.E.* 2535 and Clause 18 of the Company's Articles of Association, one-third of all directors must retire by rotation on the date of each Annual General Shareholders' Meeting. The four (4) directors listed below are due to retire by rotation in 2020:

Name of Directors	Type of Director
1. Mr. Somprasong Boonyachai	- Non-executive director
2. Mr. Krairit Euchukanonchai	- Independent Director
3. Mr. Prasan Chuaphanich	- Independent Director
4. Mr. Hui Weng Cheong	- Executive Director

The Company would like to inform that, during October – December 2019, in accordance with the principle of good corporate governance policy regarding the promoting of shareholders right, the Company invited its shareholders to nominate qualified persons to

be elected as the Company's director in advance. However, there is no shareholder had nominated any qualified person to be elected as the Company's director.

The Nomination and Governance Committee's Opinion:

The Nomination and Governance Committee, with the exception of the directors with special interests on this agenda, has considered the qualifications, knowledge, competency, experience, ethics and performance of each director due to retire by rotation and recommended to re-elect four (4) directors for another term.

The criteria for selection, and nomination process, please refer to <u>Attachment 1 Annual Report, Corporate Governance</u>.

Details of each director's age, percentage of shareholdings, educational background, work experience, and board-meeting attendance are provided in <u>Attachment 3</u>.

The Board's Opinion:

The Board, with the exception of the directors with special interests on this agenda, has considered in compliance with criteria and procedures regarding director nomination and agreed with the Nomination and Governance Committee and proposed that the Meeting re-elects four (4) directors for another term.

Further, for an independent director, the Board has considered that the independent directors could provide opinions freely and in accordance with relevant regulations in addition to their ability, experience and skills could promote and be well support to the Company.

The directors proposed for re-election meet all the requirements stipulated in the *Public Limited Companies Act*, *B.E.* 2535 and relevant regulations of the Capital Market Supervisory Board.

<u>Voting</u>: To approve this matter, a resolution shall be passed by a majority of the shareholders who attend the Meeting and cast their votes.

Agenda 6 To Approve the Remuneration of the Company's Board of Directors for Year 2020

Objectives and Rationale:

According to Clause 16 of the Company's Articles of Association, the Company's directors are eligible to receive remuneration in the form of a monthly retainer fee, meeting allowance, per diem and bonus.

The Leadership Development and Compensation Committee's Opinion:

The Leadership Development and Compensation Committee ("LDCC") has carefully considered the directors remuneration and concluded that it is in line with the market and industry standards, and commensurate with each member s responsibility and

performance. The LDCC recommended that the remuneration budget for the Board and its committees in 2020 is set at not more than Baht 36,000,000 (Thirty-Six Million Baht comprising of monthly retainer fee, meeting allowance, bonus and per diem¹⁾, equivalent to 2019 remuneration budget. The other policy on director remuneration remains the same as approved by the Annual General Shareholders' Meeting Year 2019 as follows:

Policy on Directors Remuneration for the Year 2020

D'arradan	Monetary Remuneration for 2020 (Baht)				
Director	Monthly Retainer Fee	Meeting Allowance	Bonus		
Board of Directors	Board of Directors				
Chairman ²	300,000	Х	✓		
Member ³⁾	75,000	25,000	✓		
Audit and Risk Committee / Executive Committee					
Chairman	25,000	25,000	✓		
Member	X	25,000	✓		
Other Board Committees					
Chairman	10,000	25,000	√		
Member	X	25,000	✓		

Remarks:

- 1) Directors shall be entitled to per diem in the event that they travel and perform their duties overseas at the same rate as Chief Executive Officer and in accordance with the regulations of the Company.
- 2) Chairman of the Board is not entitled to an additional monthly retainer or meeting allowance if he or she holds any position in the Board's committees.
- 3) Directors, who are executives / employees of the Company or of the subsidiaries or of the major shareholders, shall not be entitled to receive such remuneration.

In this regard, the Company has not provided any other remuneration to its directors, except certain facilities assisting the directors in performing their duties such as directors & officers' liability insurance, health and life insurance, training tuition, mobile devices and tablets for communication and access to the Board Portal system, and vehicle for the Chairman of the board which have been arranged in accordance with the Company's respective policy.

The Board shall be assigned to specify the conditions in details including the actual payment amount to each specific director and board committee member as deem appropriate.

The Board's Opinion:

The Board has agreed with the Leadership Development and Compensation Committee's recommendation and proposed to the Meeting to approve the Board of Directors' remuneration for the year 2020 according to the proposal.

For 2019, the total actual directors' remuneration was Baht 27,284,455; the Details are shown in the Annual Report, which provided in <u>Attachment 1 Annual Report</u>, *Management Structure*.

<u>Voting:</u> To approve this matter, a resolution shall be passed by not less than **two-thirds** of the shareholders who attend the Meeting.

Agenda 7 To Approve Debenture Issuance and Offering

Objectives and Rationale:

To introduce itself as a debenture issuer to investors and to provide an alternative financing source for operation as well as to mitigate the risks associated with the reliance on only bank loans as the single source of financing. The proceeds of which shall be utilized as the Company's working capital, capital investment in line with the Company's strategic direction and investment plan and/or other future obligations of the Company and its subsidiaries.

The Board's Opinion:

The Board has agreed with the management's recommendation and proposed to the Meeting to approve debenture issuance and offering in the amount up to Baht 20,000 million and/or any other equivalent currencies so as to utilize as the Company's working capital, capital investment in line with the Company's strategic direction and investment plan and/or other future obligations of the Company and its subsidiaries including delegation of its authorities to the board of directors and/or the person authorized by the board to perform any action necessary for and relevant to, the issuance and offering of the debentures. Details were provided in <u>Attachment 4 Information of Debenture Issuance and Offering</u>.

<u>Voting:</u> To approve this matter, a resolution shall be passed by not less than **three-fourth** of the shareholders who attend the Meeting.

Agenda 8 Others business (if any)

Objectives and Rationale:

This agenda is designated so that shareholders can raise query and/or express comments to the Board and/or request the Board to provide explanation. There will be neither proposal for the Meeting to consider and approve, nor be any voting on this agenda.

The record date for the shareholders right to attend the Meeting shall be on 19 June 2020. Since the Company seriously concerns about the safety of the Meeting s attendees and the mitigation of COVID-19 spreading, the Company has issued the preventive measure and practical guideline of the Meeting, the details of which listing in the enclosed Protocols for the 2020 Annual General Shareholder Meeting. The Protocols emphasize on social distancing resulting in the limited number of seats, approximately 120 seats, available for shareholders. Further, the Company will manage the meeting time to be concise, approximately one and a half hour, so as to diminish the time spent for a large number of people gathering in one place in compliance with the relevant regulations of relevant competent authorities. The registration process will start from 12.00 hrs.

In this regard, the Company thus encourages the shareholders to appoint the proposed independent director as their proxy in lieu of physically attending the Meeting by way of completing

one proxy format. The Company has enclosed Proxy Form B (which entailing information in details). Nonetheless, the shareholders may select other proxy format: Form A (general appointment) or Proxy Form C (only foreign shareholders appointing custodian in Thailand) available for downloading from the Company Website: http://investor.ais.co.th/shareholder_meeting.html Details of independent directors and definition of independent director can be found in https://investor.ais.co.th/shareholder_meeting.html Details of independent directors and definition of independent director can be found in https://investor.ais.co.th/shareholder_meeting.html Details of independent directors and definition of independent director can be found in https://investor.ais.co.th/shareholder_meeting.html Details of independent directors and definition of independent director can be found in https://investor.ais.co.th/shareholder_meeting.html Details of independent directors and definition of independent directors below and be received by the Company by 17 July 2020.

Company Secretary Office,

414 AIS Tower I, 28th Floor,

Phaholyothin Road, Samsen-nai, Phyathai,

Bangkok 10400

The Company truly appreciates your understanding and looks forward to your continued cooperation.

Yours sincerely,

By order of the Board of Directors

- (Signature) –

Mr. Kan Trakulhoon

Chairman of the Board of Directors

Advanced Info Service Public Company Limited

NOTES:

-All shareholders can access the notice of the Annual General Shareholders' Meeting for 2020 and all related documents at the Company's website: http://investor.ais.co.th/shareholder_meeting.html from 19 June 2020 under "Investor/New & Events/Shareholders' Meeting". If any shareholders have a query about the agenda, he or she can contact the Company through the procedures for sending any query in advance.